



EXECUTIVE SUMMARY

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with Rosa Naday Garmendia to provide professional services as a visiting artist in November 2024. Fiscal Impact: \$600.00

Presenter(s): Jamonica Rolle, Vice Provost, Academic Affairs

What is the purpose of this contract and why is it needed? The purpose of this contract with Rosa Naday Garmendia is for this local artist to provide a 2.5-hour lecture and workshop for a Visiting Artist series as part of Cultural Affairs and Student Engagement. The workshop will be advertised for all students to attend, and will encourage participation from students enrolled in Studio Art and Art History/Appreciation courses at Broward College. Visiting Artists engage students by sharing their insight and experience in the industry, modeling innovative techniques, and encouraging artistic collaboration. This cultural enrichment event is also an opportunity to invite students to learn more about the Visual and Performing Arts at Broward College.

What procurement process or bid waiver was used and why? Small purchase for Category One (\$0.00-\$10,000) per College Procedure A6Hx2-6.34 was used, where there are no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. One quote was obtained by the requesting department to identify the best value for the required commodity or service. No bid waiver used.

Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting? The expenditure makes use of the budget established at the last June Board of Trustees meeting.

What fund, cost center and line item(s) were used? FD100, CC0635, BU020, PG000010, 65000 Professional Fees.

Has Broward College used this vendor before for these products or services? No.

Was the product or service acceptable in the past? Not applicable.

Was there a return on investment anticipated when entering this contract? The return on investment will be an extracurricular educational experience for our students.

Was that return on investment not met, met, or exceeded and how? The return on investment will be met upon performance of the contract.

Does this directly or indirectly feed one of the Social Enterprise tactics and how? To provide students with a best in class learning environment and connect them with professionals in the industry.

Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

FISCAL IMPACT:

Board Item

Meeting of August 20, 2024

Description: Contract is for the total amount of \$600.00 against Worktags: CC0635, BU020, PG000010, FD100

08/20/24

CC0635 · VPA - Arts, Humanities, Communication

(\$600.00)

Jo Anderson


Jo Anderson











7/17/2024

APPROVAL PATH: 12346 Rosa Naday Garmendia - Visiting Artist Series 2024

 **Workflow**

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Scott Miller	Dean Review (AHCD - AHD)		✔ Completed	
2	Jamonica Rolle	Vice Provost Review		✔ Completed	
3	Jeffrey Nasse	Provost and SVP of Academic Affair		✔ Completed	
4	Natalia Triana-Aristizabal	Contracts Coordinator		✔ Completed	
5	Zaida Riollano	Procurement Approval		✔ Completed	
6	Rabia Azhar	CFO Review		✔ Completed	
6	Christine Sims	Budget Departmental Review		✔ Completed	
6	Legal Services Review Group	Review and Approval for Form and		✔ Completed	
7	Board Clerk	Agenda Preparation		✔ Completed	
8	District Board of Trustees	Meeting	08/20/24 08:30 AM	⌚ Pending	
9	Electronic Signature(s)	Signatures obtained via DocuSig 		⌚ Pending	
10	Natalia Triana-Aristizabal	Contracts Coordinator		⌚ Pending	

SERVICE QUOTE

No. 01

Today's date: 11/04/2024

Service Provider Name:
Rosa Naday Garmendia

Address:
2150 Sans Souci Blvd.
Apt 202
North Miami, FL 33181
Service Date(s): 11/04/2024



Customer Information

Customer Name: Amanda Thibodeau

Company Name: Broward College

Address: 1000 Coconut Creek Blvd.
Bldg. 47, Rm. 336
Coconut Creek, Fla. 33066

Phone Number: (954) 201 - 2662

Email: athibode@broward.edu

Date and Time	Description of Service	Total
11/04/2024 1:00 pm	2 hours workshop by Rosa Naday Garmendia "Uniting Communities: Printmaking to Elevate Voices, Spread Knowledge, and Ignite Creativity" 15 to 20 minute introduction to my recent work focusing on letterpress print, linoleum prints using old printing style to amplify new voices, share knowledge and spark creativity and conversation. During 1-1/2 hours students will be exploring printmaking with linoleum, carving a design into a linoleum block, inking the carved surface, and pressing it onto paper to create prints. It's a straightforward process that allows for creative expression and can be done with basic tools and materials.	\$ 600.00
	Total	\$ 600.00

Contract for Services
Statement of Work
Exhibit "A"

Date: 06/24/2024

Service Provider Name: Rosa Naday Garmendia

Address: 2150 Sans Souci Blvd Apt 202, Miami, FL 33181

Service Date: 11/04/2024

Agreed amount of payment: \$ 600.00

Description of Services

Rosa Naday will provide a 2 hour workshop at North Campus in building 62 room 154. This event will begin at 1pm and end at 3pm. It's the responsibility of the supplier to arrive in advance to do all the necessary testing and ensure the workshop starts on time.

The supplier must provide their own transportation. No hotels, meals or drinks will be provided by Broward College.

All supplies required for workshop will be provided by Broward College.

A payment of \$600 will be mailed within 30 days after the event has ended to mailing address provided by supplier.

Terms

I, Rosa Naday Garmendia, accept Broward College's Terms and Conditions in lieu of our own, and I warrant that I have legal power to bind Rosa Naday Garmendia on its behalf.

Rosa N Garmendia

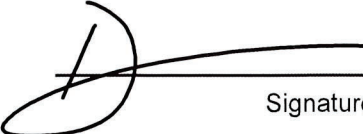
Printed Name

305 606 9241

Phone number

July 2, 2024

Date signed



Signature